

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
FELC

Regular Meeting
October 12, 2023

I. OPENING ITEMS

A. Call to Order

B. Roll Call

Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. Jensen, Mrs. Lopez

Absent: Mrs. DeLuca, Mrs. Miller

C. Pledge of Allegiance

II. AGENDA

A. Motion to approve the agenda.

23-160

Mrs. Czech moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez

No: None

Absent: Mrs. DeLuca, Mrs. Miller

Motion Carried: 3-0

III. INFORMATIONAL ITEMS/BOARD RECOGNITIONS

A. VFW Post #8686

B. Heather Carollo and FELC Kindergarten Students – Morning Greeting

C. Wes Davies – Goal #5 Objective 03

IV. TREASURER'S BUSINESS

A. Reports- None

B. Approval of Minutes

23-161

Mrs. Jensen moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

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Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez

No: None

Absent: Mrs. DeLuca, Mrs. Miller

Motion Carried: 3-0

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C. Approval of Purchase Orders

- 23-162** Mrs. Czech moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the attached purchase orders above \$ 3000.00 with issues.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez
No: None
Absent: Mrs. DeLuca, Mrs. Miller
Motion Carried: 3-0

D. Approval of Financial Statements

- 23-163** Mrs. Lopez moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez
No: None
Absent: Mrs. DeLuca, Mrs. Miller
Motion Carried: 3-0

E. Donations

- 23-164** Mrs. Czech moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education acknowledge and approve the donation from Lisa Sheehan of Four Browns Tickets and Parking pass in the approximate amount of \$ 1650.00.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez
No: None
Absent: Mrs. DeLuca, Mrs. Miller
Motion Carried: 3-0

- 23-165** Mrs. Czech moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education acknowledge and approve the donation from VFW POST #8686 in the amount of \$ 24,000.00 to eliminate all student lunch debt.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez
No: None
Absent: Mrs. DeLuca, Mrs. Miller
Motion Carried: 3-0

F. Wellness Stipend

- 23-166** Mrs. Lopez moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the wellness champion stipend (\$500) each for the 2023-24 academic year.

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Ginny Wesebaum – Co-champion
Chara Wallace – Co-champion

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez
No: None
Absent: Mrs. DeLuca, Mrs. Miller
Motion Carried: 3-0

G. Delegate/Alternate to Capital Conference

23-167 Mrs. Jensen moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education elect **Mrs. Czech** as delegate and **Mrs. DeLuca** as alternate to attend the OSBA Conference in November 2023.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez
No: None
Absent: Mrs. DeLuca, Mrs. Miller
Motion Carried: 3-0

V. SUPERINTENDENT'S BUSINESS/HUMAN RESOURCES

A. Resignations/Leave Requests/Retirements

23-168 Mrs. Czech moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approves Items A-G.

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

Marc Aliff, resigning as BHS Varsity Softball Assistant, to accept another position in the district, effective October 2, 2023.

Melissa Brown, requesting Parental Leave beginning February 10, 2024, and ending June 7, 2024.

Denise Kravec, resigning as a School Bus Driver, effective October 1, 2023.

Karson Nail, resigning as BMS Wrestling Coach, effective September 19, 2023.

LeAnna Rogers, resigning as BMS Girls Basketball Coach, to accept another position in the district.

Jessica Tackett, resigning as BIS Noon Monitor, to accept another position in the district, effective October 2, 2023.

Jason Wright, resigning as BIS Night Custodian, to accept another position in the district.

A. Classified

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the

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Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

Jessica Tackett, FELC ESP, Step 2, 6 hrs./day, 189 days/yr. plus contracted holidays (pro-rated).

Jeremy Smith, BHS Head Custodian, Step 3, 8 hrs./day, 260 days/yr. plus contracted holidays (pro-rated).

Jason Wright, BIS Head Custodian, Step 2, 8 hrs./day, 260 days/yr. plus contracted holidays (pro-rated).

B. Classified Salary Adjustment

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the salary increase for advance training for the following classified personnel as per the Negotiated Agreement retro-active to the first workday of the 2023-24 school year.

Elyse Albaugh	Base Salary+4%
Brandy Bauers	Base Salary+2%
Amber Blankenship	Base Salary+10%
Brenda Crnko	Base Salary +6%
Roger Ebner	Base Salary + 10%
Denise Edwards	Base Salary + 6%
Savannah Forcier	Base Salary + 4%
Renee Golick	Base Salary + 2%
Barb Hobart	Base Salary + 4%
Jessica Jackson	Base Salary + 8%
Ashley Martin	Base Salary + 6%
Dawn Radford	Base Salary + 4%
Tammy Raines	Base Salary + 4%
Michelle Ryan	Base Salary + 6%
Sandra Roser	Base Salary + 10%
Denise Signor	Base Salary + 4%
Jennifer Smith	Base Salary + 4 %
Maria Snider	Base Salary + 4%
Jessica Tackett	Base Salary + 2%
Leah Wright	Base Salary + 2%

D. Certified

It is recommended that the Sheffield-Sheffield Lake Board of Education recognize the following certified personnel as a member of the teaching staff on a **Continuing Contract** beginning with the 2023-24 school year, at the appropriate salary schedule rate as per the Master Agreement

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James Patrizi, BHS/BMS Business Technology and District Truancy, MA+24, Step 13.

E. Certified Salary Adjustment

It is recommended that the Sheffield-Sheffield Lake Board of Education approves the salary increases for advanced training for the following certified personnel as per the Master Agreement retro-active to the first workday of the 2023-24 school year.

	<u>FROM</u>	<u>TO</u>
Stephanie Blythe	MA	MA+12
Michelle Darmstadt-Lewis	MA+12	MA+24
John Forster	MA+12	MA+24
Maureen Tharp	MA+12	MA+24

F. Supplemental

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

Marc Aliff, BHS Head Softball Coach, Class II, Step 4, effective October 13, 2023.

Miles Flowers, BHS Assistant Girls Basketball Coach, Class II, Step 0, effective October 13, 2023.

Jose Muniz, BMS Boys Basketball Coach, Class III, Step 2, effective October 13, 2023.

Mackenzie Nekl, BMS Girls Basketball Coach, Class III, Step 0, effective October 13, 2023.

Mary Pokrywka, Hummingbirds Director, Class V, Step 4, effective October 13, 2023.

LeAnna Rogers, BHS Assistant Girls Basketball Coach, Class II, Step I, effective October 13, 2023.

Jonathan Wright, BHS Assistant Girls Soccer Coach, Class IV, Step 1, retroactive to July 31, 2023.

G. DeCaf Proposals

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following DECAF proposals.

NAME	TITLE	Percentage %
Lisa Sheehan	BMS-- Cards for the Community	3
JB Kinser	BIS-- Academic Challenge Advisor	2

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez

No: None

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Absent: Mrs. DeLuca, Mrs. Miller
Motion Carried: 3-0

VI. Business Operations

23-169 **A.** Mrs. Czech moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the attached **SHEFFIELD-SHEFFIELD LAKE SCHOOL BUS ROUTES** for the 2023-24 school year.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez
No: None
Absent: Mrs. DeLuca, Mrs. Miller
Motion Carried: 3-0

23-170 **B.** Mrs. Czech moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the attached **JAMIE'S CARPESHOP ESTIMATE** for the purchase of carpet for three classrooms at the BIS.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez
No: None
Absent: Mrs. DeLuca, Mrs. Miller
Motion Carried: 3-0

VII. Comments from the Public

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."

VIII. Standing Committee Report

Joint Vocational School – Sandy Jensen
Highlighted on New Day Counsel.
Athletic Counsel – Sheila Lopez
Senior Night for Fall Sports.
Legislative Liaison – Amy DeLuca
Endowment Fund – Lisa Miller
8 Teacher grants approved plus PBIS for all schools.
\$ 570 from Connect to A Cause.
S.A.L.T. – Student Achievement Leadership Team- Pat Czech

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NEOEA Day – no school
Cardinal Pride Day
Trick or Treat on October 25th at Sevits Stadium.
FELC – Kindergarten at Nursery Rhyme Olympics.
Fall fashion for PBIS.
KW – 115 first grade & 115 second grade enrolled for Vaccine Clinic.
Intervention Block 30 minutes.
BIS – ODE Purple Star Award
BMS/BHS – Drama Club.
Babysitting Night
Vaccine Clinic
Centennial Committee – fundraiser for shirts/sales yard signs at building in April.
June 8 Community Picnic
Punch cards – win a prize. Follow me on Facebook or Twitter.

IX. Adjournment

23-171 Mrs. Czech moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education adjourns.

Time: 6:25 PM

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez

No: None

Absent: Mrs. DeLuca, Mrs. Miller

Motion Carried: 3-0


Rachel L. Tansey, Treasurer


Sheila Lopez, Board Vice President

The next Regular Board Meeting will be Thursday, November 9, 2023, at Brookside Intermediate School at 5:30 PM

